

**CONSTITUTIONAL COURT OF THE REPUBLIC OF ARMENIA
PROCEDURAL DECISION**

**ON SUPPLEMENTING AND ADDITION TO THE WORKING FORMAT OF THE
CONSTITUTIONAL COURT**

In accordance with part 2 of Article 61 of the Constitutional Law "On the Constitutional Court", the following additions and addenda are made to the Working Format of the Constitutional Court (hereinafter - Working Format), approved by the Procedural Decision PDCC -1-N of the Constitutional Court of July 9, 2018:

1. Clause 29 of the Working Format shall be stated as follows:

“29. In order to extend the terms of the preliminary examination of the application before the expiration of the established period, the judge of the Constitutional Court conducting the preliminary examination of the application shall file a motion to the President of the Constitutional Court to extend the period for the preliminary examination of the application. When deciding to extend the time period for the preliminary examination of the application, the President of the Constitutional Court shall take into account the time period provided for by the Constitutional Law “On the Constitutional Court” for the consideration of the case.

2. Clause 31 of the Working Format shall be stated as follows:

“31. After receiving the report on the issue of compliance with the requirements for accepting the case for examination, the President of the Constitutional Court, within a reasonable time, shall convene a procedural session of the Constitutional Court for deciding the issue of accepting the case for examination.

3. Clause 31.1 of the Working Format shall be declared invalidated.

4. Clause 47 of the Working Format after the words “if a procedural decision of the Constitutional Court” is supplemented “or at the request of the rapporteur by the President of the Constitutional Court within the time period provided for the consideration of this case by the Constitutional Law“ on the Constitutional Court ”.

5. Clause 87 of the Working Format shall be declared invalidated.

6. Remove the words “as a rule, at least 7 days before the session” from clause 98 of the Working Format.

7. Remove the words “two day time period” from clause 99 of the Working Format.

8. Remove the words “which, as a rule, cannot exceed 10 working days” from the first sentence of clause 107 of the Working Format.

9. In clauses 112 and 116 of the Working Format, respectively, the words “five-day” and “5-day” shall be replaced by the word “reasonable”.

10. From clause 130 of the Working Format, remove the words “which shall be convened within one day after the submission of an appropriate proposal to the President of the Constitutional Court or after the registration of the appeal and”.

11. Remove the words “no later than one month after the registration of the correspondence” from the second sentence of clause 152 of the Working Format.

12. Remove the words “7 days” from clause 162 of the Working Format.

13. Clause 175 of the Working Format shall be amended as follows:

“175. The reception of citizens in the Constitutional Court is organized by the Staff in the manner established by the Chief of the Staff, which is agreed with the President of the Constitutional Court.

14. The regulations after clause 178 shall be supplemented with a new clause as follows:

“178.1. The functions of persons holding administrative and discretionary positions in the Constitutional Court, as well as divisions of the Staff, are established by the President of the Constitutional Court, taking as a basis the general requirements established in the law, this Working Format and the Charter of the Staff.

178.2. For persons holding administrative, discretionary and civil service positions in the Constitutional Court, as well as those working under an employment contract, on the basis of an individual assessment of the results of their activities, the president of the Constitutional Court shall establish a differentiated procedure for monetary incentives.

178.3. Persons holding administrative and discretionary positions in the Constitutional Court may be awarded class ranks in accordance with the procedure established by the Law on Public Service.

15. Chapter 15 of the Regulations shall be amended as follows:

181. In accordance with part 1 of Article 21 of the Constitutional Law “On the Constitutional Court”, the Constitutional Court Formats the Staff independently, in the manner prescribed by law and these Regulations.

182. According to the first and second sentences of Part 1 of Article 87 of the Constitutional Law "On the Constitutional Court", professional activity in the Office of the Constitutional Court, with the exception of labor activity related to the functions of technical maintenance, is a civil service. The staff of the respective staff in the Office are civil servants, and the position of assistant judge is a public discretionary position.

183. According to Part 3 of Article 21 of the Constitutional Law “On the Constitutional Court”, based on the characteristics of individual positions in the Administration, positions are filled in the manner prescribed by the Laws “On Civil Service” and “On Public Service”.

184. The Chief of Staff, advisers, assistants to the President of the Constitutional Court, the press secretary of the Constitutional Court shall be appointed and dismissed by the President of the Constitutional Court.

185. Heads of structural divisions of the Office are appointed and dismissed by the President of the Constitutional Court, and other civil servants of the Constitutional Court are appointed and dismissed by the Chief of Staff with the consent of the President of the Constitutional Court.

186. Assistant to the judges of the Constitutional Court are appointed and dismissed by the Chief of Staff on the proposal of the respective judge of the Constitutional Court.

187. According to the third sentence of Part 1 of Article 87 of the Constitutional Law “On the Constitutional Court”, the direct supervisor of the assistant to the judge of the Constitutional Court is the corresponding judge of the Constitutional Court.

188. The Assistant to the Chief of Staff shall be appointed and dismissed by the Chief of Staff.

PRESIDENT OF THE CONSTITUTIONAL COURT

H. TOVMASYAN

28 February 2020

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